\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Receipts and Payments Account**

For The Year Ended \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Receipts** | **RM** | **Payments** | **RM** |
| Subscriptions | 25,150 | Balance b/d | 5,000 |
| Entrance Fees | 2,400 | Salaries | 10,000 |
| Lockers Rental | 1,500 | Water and Electricity | 1,680 |
| Club’s Hall Rental | 2,600 | Insurance Expenses | 630 |
| Annual Dinner Income | 14,450 | Postage and Telephone | 250 |
|  |  | Repairs and Decorations of Clubhouse | 1,350 |
|  |  | Furniture and Equipment | 5,300 |
|  |  | Annual Dinner Expenses | 12,500 |
|  |  | Balance c/d | 9,390 |
|  | 46,100 |  | 46,100 |
|  |  |  |  |
| Balance b/d | 9,390 |  |  |
|  |  |  |  |